**409 PC ASSESSMENT CHECKLIST**

**Cadet’s Name:** **Corps:** 2799 RCACC

**Date:**  **Platoon:**

**Lesson:**

|  |  |  |
| --- | --- | --- |
|  | Assessment  (check one ☑ ) | Notes |
| Lesson Preparation | | |
| Lesson Plan | I D C E  ☐ ☐ ☐ ☐ |  |
| Instructional aids | I D C E  ☐ ☐ ☐ ☐ |  |
| Classroom/training area setup | I D C  ☐ ☐ ☐ |  |
| Lesson Introduction | | |
| Review of previous lesson (if applicable) | I D C  ☐ ☐ ☐ |  |
| Introduction of lesson | I D C E  ☐ ☐ ☐ ☐ |  |
| Lesson Body | | |
| Method(s) of instruction | I D C E  ☐ ☐ ☐ ☐ |  |
| Learning environment | I D C E  ☐ ☐ ☐ ☐ |  |
| Effective use of instructional aids | I D C  ☐ ☐ ☐ |  |
| Satisfaction of learner needs | I D C E  ☐ ☐ ☐ ☐ |  |
| Accuracy of lesson | I D C E  ☐ ☐ ☐ ☐ |  |
| TP confirmation | I D C E  ☐ ☐ ☐ ☐ |  |
| End of lesson confirmation | I D C E  ☐ ☐ ☐ ☐ |  |
| Lesson Conclusion | | |
| Lesson summary | I D C  ☐ ☐ ☐ |  |
| Re-motivation | I C  ☐ ☐ |  |
| Description of next lesson | I D C  ☐ ☐ ☐ |  |

|  |  |  |
| --- | --- | --- |
| Communication | | |
| Voice control | I D C E  ☐ ☐ ☐ ☐ |  |
| Body language technique | I D C E  ☐ ☐ ☐ ☐ |  |
| Questioning technique | I D C  ☐ ☐ ☐ |  |
| Time Management | | |
| Time management | I D C  ☐ ☐ ☐ |  |

I = incomplete D = completed with difficulty C = completed without difficulty

E = exceeded standard

**Assessor’s Feedback:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PO 409 Overall Assessment** | | | | |
| **Check One** | **Incomplete** | **Completed with Difficulty** | **Completed without Difficulty** | **Exceeded Standard** |
| **Overall Performance** | The cadet has not achieved the performance standard by receiving an “incomplete” on more than three of the criteria listed on the assessment checklist. | The cadet has achieved the performance standard by receiving an “incomplete” on not more than three of the criteria and a minimum of “completed” with difficulty on all other criteria. | The cadet has achieved the performance standard by receiving a minimum of “completed with difficulty” on all criteria and “completed without difficulty” on 10 or more of the criteria. | The cadet has achieved the performance standard by receiving a minimum of “completed without difficulty” on all criteria listed and “exceeded standard” on 7 or more of the criteria. |

|  |  |
| --- | --- |
| **Assessor’s name:** | **Position:** |
| **Assessor’s signature:** | **Date:** |